



PARKS, ARTS, AND RECREATION COMMISSION MINUTES

Meeting of December 12, 2001
1 N. San Antonio Road
Los Altos, California 94022

Commissioners Present: Chairperson Casas, Commissioners Roeder, Cooper, Toppel, Lippe

Commissioners Absent: Commissioner Charlton

Approval of Minutes: November 14th minutes approved as written.

Public Comment: There was no public comment presented.

Business

1. Shoup Park Group Area Name Recommendations

Mr. Dave Brees updated the Commission on the City Council approval of the Commission's recommendation that an area in Shoup Park be selected to honor those who lost their lives and the ongoing struggle of the September 11th tragedy.

The Commission discussed the process for public input for the naming of the area in Shoup Park. The policy is attached. The request for names will be advertised in the Town Crier, flyers in the schools and flyers to the public. The public can fax, mail or drop off selections to the Recreation Department. The deadline for entries will be Jan 11th.

The Recreation sub-committee will be Commissioner Toppel and Commissioner Cooper.

2. 2002 Council Meeting Assignment Schedule

The Council schedule for the next six months:

January 8	David Casas	April 9	David Casas
January 22	Susan Roeder	April 23	Susan Roeder
February 12	John Toppel	May 14	John Toppel
February 26	Maridee Charlton	May 28	Marion Cooper
March 12	Nancy Lippe	June 11	Maridee Charlton
March 26	Marion Cooper	June 25	Nancy Lippe

3. Joint Council/Commission Meeting Agenda Items

Mr. Dave Brees reminded the Commission that their annual study session with the Council will be January 22nd. The Commission discussed their accomplishments, goals and concerns.

Discussion and Public Interest Items

1. Playground Equipment Replacement Process Update

Mr. Dave Brees updated the Commission on the timeline of the playground equipment process at Shoup Park. He stated that the deadline for the RFP was Jan 25th and the scheduled design concept approval by Council is scheduled for February 26th.

2. Public Art Program- Status Report from staff

Mr. Brees informed the Commission that the applicants would be interviewed after the beginning of the year.

3. Program Report: San Antonio Club Tiny Tots Program-Donna Legge

This program will be agendized for a later date.

ADJOURNMENT

Meeting was adjourned at 8:15 p.m.

Dave Brees, Recreation Director
Liaison to the Parks, Art and Recreation Commission